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Meeting Minutes
Mt. Tipton Water Co. Board of Directors
Monthly Meeting April 25, 2024 @ 3:30 pm

Mt Tipton Water Co will meet in a Regular Session at Mt Tipton Water Company office located at 15996 Ironwood Dr.. Dolan Springs, AZ. This meeting is open to the public and is held pursuant to A.R.S. 38-431.01. If a member of the public would like to be on the agenda please use the public forum during the meeting to be placed on the following agenda or you may write the office, PO Box 38, Dolan Springs, AZ 86441, please give reasonable time for placement on agenda. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval or other action. All items are set for possible action. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03.

Meeting called to order. 3:02

Pledge: Walt Kiffer
led the pledge.

Roll call: Kiffer, Yukes, Perry, Reed, Damico. Christopherson,
Kiffer, Perry, Reed, Damico, Christopherson present 3:02, Yukes 4:07.
Walt confirmed that a quorum was present.

Meeting Minutes: Approval of minutes from the last regular meeting. Greg Christopherson made the motion to accept the minutes from the March 21, 2024, meeting, Rob Perry seconded the motion, motion carried unanimously.

“In accordance with Federal law and U.S. Department of Agriculture policy, this institution **Mt. Tipton Water Company Inc.** is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call 800-795-3272 (voice) or 202-720-6382 (TDD). USDA is an equal opportunity lender, provider and employer”

Financial Report: Bill Reed, Treasurer. Total income for March was \$25,984.82, total expense was \$46,335.82 for a negative net income of -\$20,351.00

Field/Office Report: Brenda Mona, Office Manager. Brenda was on vacation from April 1st to April 15th. Several blowoffs were leaking and have been repaired. The electrical power lines to the automatic system that controls the field well pump was accidentally cut during excavation. This caused the pump not to shut off and resulted in the Dolan tank overflowing. Gravel was replaced at the standpipe. We had an issue with a customer digging up the meter box at their location and claiming the leak was on our side, when we have knowledge of the ongoing issues with their water pipes which they acknowledge. We had a customer report theft from a blowoff but were unable to identify the perpetrator. This was a location that did not have a no tamper device on it. We addressed an issue where a lot was being graded and covering our meters and installing a fence over the meters they changed the fence line. CUSI is now running on Starlink, and we will see if this makes a difference in the payment system. We have 7 new customers. We pumped 3,423,800 Gallons in March and sold 3,410,293.59,581 gallons used internally for line flushing. We had an average 15% Water loss for the past quarter.

Officer Report or Questions:

Call to the Public: None

New Business: None

- a) Discussion and possible action on customer relief. The board approved ½ off usage for the applicants.

Old Business:

- a) Discussion and possible action on Yard Lights. Our lights were finally fixed. The service man said there was no communication from dispatch in Tucson and the Kingman office until the last

complaint.

- b) Discussion and possible action on access to Upper tanks. Pete Damico made the motion to look for an ATV for \$6000.00 to improve access to upper tanks, Greg Christopherson seconded the motion, motion carried unanimously.
- c) Discussion and possible action regarding purchase and installation of Boreline pipe in Iron well. The Iron well collapsed when it was bailed. The Board instructed Brenda to get an estimate for the Chambers well and replace this item with Chambers instead of Iron.
- d) Discussion and possible action on Purchase of new meters and system. Walt asked Brenda to find out if our 25% of cost would include loaded cost such as workers comp, sick/vacation and billable rates. Also, if it will cover a mini excavator for installation? Walt suggested that we give thought to how the project flow will be handled, payment schedule, physical plan if by route and that meters on the wells should have priority.
- e) Discussion and possible action on approved ARPA funds for combined agenda items Well/Standpipe projects: Darren is working to get an electrical contractor to commit to the project. We have contacted contractors on the grade survey and are waiting for responses. Discussion was held regarding a quarters system and loadable cards for the new standpipe.
- f) Discussion and possible action on policy manual. Walt suggested that a word document be kept on the desktop so that when time permits Brenda and Cecilia can add to it.
- g) Discussion and possible action on Installation of hardwire security system for up to \$3,000. The system is working but we will be adding more cameras.
- h) Discussion and possible action regarding Chambers Well. Greg is working on the plans and ATC to finish installation of the new tank.
- i) Discussion and possible action regarding line extensions. Waiting on

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ACC approval for 10th and Del Norte. They sent Mt Tipton's MXA approval to Bobbie at Valley Pioneer and Valley Pioneer's approval to Mt Tipton. Damon will be leading out on the new MXA on Del Norte.

j) Executive Session Rob Perry made the motion to enter executive session, Bill Reed seconded, motion carried unanimously, and the board entered executive session at 5:30 pm.

Richard Yukes made the motion to leave the executive session, Bill Reed seconded the motion, motion carried unanimously.

Richard Yukes made the motion to implement the \$1.00 raise for grade up certification in water distribution a decision previously voted on. Bill Reed seconded the motion, motion carried unanimously.

Items for next Agenda: A sounder purchase to be added to May agenda.

Next Meeting Date: 5/16/2024

Adjourn: Rob Perry made the motion to adjourn, Pete Damico seconded the motion, motion carried unanimously. Walt Kiffer adjourned the meeting at 5:40 pm.